



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: () _____
 Date _____
 Available: _____ Social Security No.: _____ Desired Salary: \$ _____
 Position Applied for: _____
 E-mail Address: _____

Are you legally not eligible to work in USA? YES NO Have you ever been convicted of a misdemeanor? YES NO

Are you physically unable to perform the duties of this job, with reasonable accommodations? YES NO

Have you ever worked for this company? YES NO Have you ever been convicted of violating any part of Controlled Substance Act? YES NO

Have you ever been convicted of a felony? YES NO

If yes to any above, explain: _____

Education

High School: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 : _____

Address:

Full Name:
Company
:

Relatio
nship:

Phone: ()

Address:

Full Name:
Company
:

Relatio
nship:

Phone: ()

Address:

Previous Employment

Company
:

Phone: ()

Address:

Supervisor:

Job Title:
Responsibilitie
s:

Starting Salary: \$

Ending Salary: \$

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES NO

Company
:

Phone: ()

Address:

Supervisor:

Job Title:
Responsibilitie
s:

Starting Salary: \$

Ending Salary: \$

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES NO

Company
:

Phone: ()

Address:

Supervisor:

Job Title:
Responsibilitie
s:

Starting Salary: \$

Ending Salary: \$

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch:

From:
Type of
Discharge:

T
O
:

Rank at Discharge:

If other than honorable, explain:

Special skills, experience or knowledge that might be helpful in considering your application:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I agree that I may be required to complete a medical exam for initial employment and continued employment.

I authorize the company to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I request and authorize all references and former employers to supply information about me verbally and in writing to you. In consideration for their furnishing such information, I hereby waive any claims against them which may arise from them furnishing such information.

If employed I agree to conform to the rules regulations and policies of the company. I understand that I will be an employee "at will" and either the company or I may terminate my employment relationship at any time for any reason not in violations of any law. I and my potential employer mutually agree that any claim or dispute between us, weather related to this application for employment or otherwise, including those created by practice, common law, court decision or statute, now existing or created later, including any related to allegation of violations of state or federal statutes related to discrimination, and all disputes about the validity of the arbitration clause, shall be exclusively resolved utilizing a two step alternate dispute resolution process as follows: 1) first through mediation, utilizing the rules and mediator provided by Dispute Systems, Inc., a neutral entity or it's successor; 2) failing settlement by mediation, we agree that all claims and disputes, including those of jurisdiction and arbitrability, shall be resolved by neutral binding arbitration conducted the National Arbitration Forum under the NAF Code of procedure in effect at the time any claim is made, the dispute resolution policy and the arbitration rules of Dispute Systems, Inc., or it's successor. Any award of the arbitrators may be entered as a judgment in any court of competent jurisdiction. In signing this application, I am expressedly waiving any right to trial by jury or judicial appeal.

I hereby acknowledge and fully understand the foregoing, and seek employment under these conditions.

Signature of Applicant: _____ Date: _____

By filling in the signature line and date, I understand that I am legally bound by the submission of this document and that all the information is correct. Before any employment offer is issued, I also understand that I will be required to sign a physical document at the time employment is offered.

Signature _____ Date: _____
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